CC#3

Circular Letter No. 309.

May 2, 1906.

To Teachers of English.

The Department desires to receive from every teacher who has conducted a teacher's class in English during the past year a report of work done with recommendations in regard to next year's English classes. The report should be exceedingly brief and should deal principally with difficulties which have been met in the conduct of the class during the present year. Recommendations for the coming year, suggesting either material for study or any new method for organizing the classes and conducting the courses, will be heartily welcomed. It is probable that the Department will arrange three courses for next year and it is our desire to make the work exceedingly practical and in every way to adapt it to the needs of the teachers. We desire to have these reports as soon as possible, and will request teachers to send them in, if possible, within ten days from date.

Respectfully,

KBH 5067

Acting Commissioner.